



Dear Participant:

Penn State and the Women in Business Student Organization looks forward to your arrival at the 2020 Powerful Women Paving the Way Conference to be held April 16-17, 2020 at The Penn Stater.

This email contains important information about the conference to **Know Before You Go**.

In an effort to be green, participants are asked to print the handouts they desire prior to arrival.

Registration Time

- Friday, April 17 – 8:00 a.m. to 8:45 a.m.

Lodging Accommodations

A block of rooms will be available for Thursday evening at The Penn Stater. To reserve a room mention Powerful Women Paving the Way block, please call 1-800-233-7505 by March 16. Each room is heated/air conditioned, comfortably furnished and equipped with full bathroom facilities.

Dress

Business professional is suggested for the conference. Meeting room climates vary; please wear layered clothing to ensure your personal comfort.

Smoking Policy

Please note that smoking is not permitted in the classroom facilities, including guest rooms.

What to Bring

Business Cards

Resume

HOW TO FIND US

Airports Serving the State College/University Park Area

Penn State is served by the State College/Bellefonte Airport (airline code SCE), also called the University Park Airport, and is located five miles from Toftrees Golf Resort - site address (<http://www.universityparkairport.com>). The airport is served by Delta, United Express, and US Airways Express. Delta connects with the regional hub in Detroit. United Express connects with the Washington DC / Dulles hub. USAirways Express connects with the Philadelphia hub. United Airlines offers nonstop service from its Chicago hub at O'Hare International Airport to State College.

Phone numbers for these airlines are:

- US Airways Express (800) 428-4322 www.usair.com
- United Express (800) 241-6522 <http://www.united.com>
- Delta (now serving Northwest Airlines) (800) 225-2525 <http://www.nwa.com>

If you are unable to fly into State College, the next closest airport is Harrisburg, PA (MDT) followed by Pittsburgh International (PIT). Note: Hertz, National and Avis are the national car rental agencies in the State College area.

Additional information can be found on the conference website

<http://www.smeal.psu.edu/powerfulwomen>