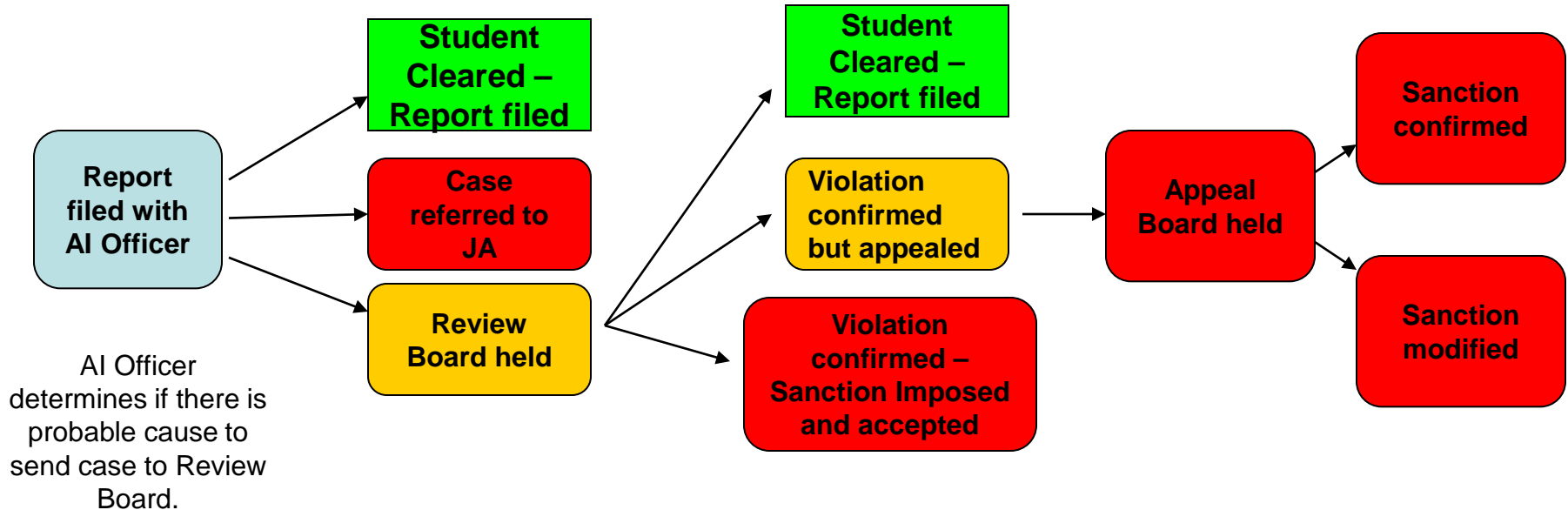


# Process description – January 2011



1. The AI Officer's role is to facilitate the process, not be a decision maker. The AI Officer attends and facilitates Review and Appeal Boards, to ensure that the proceeding is handled according to guidelines.
2. The Review Board is composed of two students and one faculty member; the Appeal Board is composed of three students and two faculty members.
3. Students and faculty members who take part in this process are selected from the Pool. These are volunteers who have undergone training related to the AI process. No member of the College Honor Committee or program AI committees may be Pool members.