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Dates & Reminders

Reporting - Please encourage your interns to complete the internship/co-op online [Acceptance Form](#). Smeal full time hires can complete the [Senior Exit Survey](#).

Spring 2016 Evening Events - We are able to start reserving space starting on December 11th. Events will be granted on a first - come - first - serve basis. You can submit your requests through [SmealConnect](#). Your patience on the confirmation of your events is appreciated.

On - Campus Interviewing - Spring 2016 On - Campus Recruiting begins on February 1st & runs through April 22nd. Requests can be submitted starting on November 15th & will be granted on a first - come - first - serve basis. You can send your requests to interviewing@psu.edu (Full Time OCIs) & connect@smeal.psu.edu (Internships OCIs).

Where to Post - As a reminder, [SmealConnect](#) is an online posting system that lists internships & co-ops ONLY and is accessible only to Smeal business students, Nittany Lion Career Network is the system that will list the opportunities that are available to ALL Penn State students. For all Career Office contacts click [here](#).

Career Fairs - [Spring Career Fair Information](#) is coming soon!

New Smeal Student Orgs.

Corporate Control and Analysis (CCA) Student Organization: The CCA Student Organization aims to help students prepare for careers in the Corporate Accounting, Finance, Advisory, and Consulting industries while promoting the CCA program.

Assistance in Transition to University Park (AT UP): Aids students transitioning from a Penn State University Commonwealth Campus to the University Park Campus. Events include study sessions, professional development, and more.

Penn State Prime: Enables students to practice and improve their skills in branding, media marketing, and marketing analytics through real-world industry projects, case competitions, and workshops

Volunteer Income Tax Assistance (VITA): A free tax-preparation service program that connects classroom knowledge to real-world application while allowing members to collectively work towards a greater purpose at Penn State. Members can develop basic tax preparation skills and gain professional client interaction experience.

Another organization that we hope to recognize soon is the **Corporate Innovation and Entrepreneurship Society (CIENS)**.

To learn more or get connected with any of the Smeal Student Organizations, please contact [Doug McAcy](#), or click [here](#).

Employer Guidelines

We've updated our [guidelines](#) & now ask that employers provide a reasonable time frame for acceptance of offers extended to candidates. We suggest that candidates are given at least 10 business days to make a decision on an offer, with a preference of 15 - 25 business days. Please note that specific academic colleges or programs may have additional guidelines. Therefore, we highly recommend that you consult with the appropriate office.

C&CC Office Update

[Ashley Rippey](#) recently transitioned into the Managing Director, Career and Corporate Connections role.

Ashley is a Penn State graduate (BA - Advertising/Public Relations). Shortly after graduation, she began working in marketing and public relations before switching gears to pursue her master's in School Counseling at The University of Scranton. Ashley spent four years in college admissions, including two years at Penn State's World Campus. Ashley joined Smeal in May 2014 as the Assistant Director, Professional Development in Career and Corporate Connections with primary responsibility for delivering professional transitional programming.

We are actively searching for Ashley's replacement for the Assistant Director, Professional Development role.

Thank You

As 2015 is coming to a close, we wanted to be sure to say **THANK YOU!**

Because of you, our students had the opportunity to network with 197 companies at Smeal Career Fairs & attend over 100 Corporate Events just this fall!

Our students also had the opportunity to participate in: 305 OCI scheduled through our office & apply to 270 of job postings during the fall semester.

Thank you again for your continued engagement & commitment to Smeal Students! We look forward to working with you more in 2016!