

Webinar Login Instructions

Please follow the instructions below:

Note: you must have a PC with high speed internet access for the visuals. For the audio, you may use your computer speakers or a telephone for the teleconference call.

Please log into the web conference 15 minutes prior to the start to ensure any issues are resolved prior to the start time. Test your system by [clicking here](#). Call Boston Conferencing with any questions: 781 985 9455. Or you can contact Microsoft LiveMeeting Support directly at 866 493 2825.

TO LOGIN TO THE CONFERENCE

-15 minutes prior to the scheduled event start time, join us by [clicking here](#) OR direct your web browser to www.livemeeting.com/cc/ctech

- you will be prompted for the following information:

your name **(type in your name and country)**
meeting ID: **smeal1**
meeting key/password: **123**

If you do not have speakers on your computer or if you prefer to dial into the teleconference you may use the numbers below:

- Within the US, dial: **+1 (866) 212-0875 Participant Code: 8190847#**
- Outside the US, dial: **+1 (978) 964-0049 Participant Code: 8190847#**

You may be prompted to install the Live Meeting Console. You should select "yes" to have a fully interactive session. If you can not install this plug-in, simply follow the instructions to use the browser based version and you can still participate in the conference.

WE'RE HERE TO HELP! - TECHNICAL SUPPORT

Having difficulties attending the web seminar? Contact Boston Conferencing at 781 985 9455. Or you can contact Microsoft LiveMeeting Support directly at 866 493 2825. You can also send email to: support@bostonconferencing.com.